




**Professional Development /
Administrative Training Programs
Organized By MITLE (Marian Institute of
Innovative Teaching Learning and
Evaluation)**

**Teacher Training Institute of Marian
College Kuttikkanam (Autonomous)**



2016-17

No	Programme	Date	Description	Photo
1	Workshop and Review on Course plans	13 th June 2016	An activity oriented workshop on the preparation of course plan was organized. Dr. Jacob Philip, Dean Academics, Amal Jyothi College of Engineering was the resource person. 11 teachers attended the program.	





2	Training on Curriculum Development	22 nd June 2016	<p>Organized a Training on curriculum development for the Heads of the Departments.</p> <p>Resource person was Fr. Roy Abraham, Principal of the college. 17 teachers mainly Heads of Departments and Directors of various programmes attended the training. This training was given to start the curriculum development efforts in the departments. The focus was given to need identification in curriculum development</p>
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3	Workshop on Curriculum Development	30 th June 2016 to 06 July 2016	A workshop on Curriculum Development for the entire faculty members was organized. The Resource person was Dr. PT Joseph, Former Director XLRI. The training was given to train the faculty members to develop industry relevant outcome oriented curriculum. 65 teachers participated in the programme.
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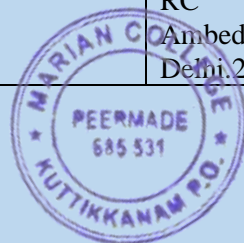


4	Workshop on Blooms Taxonomy	12 th July 2016	A workshop on Blooms Taxonomy was organized. The Resource Person was Dr. Binu Thomas, IQAC Coordinator. The training was arranged for the Marian Faculty members to include Blooms taxonomy concepts in curriculum development and for assessment activities. 23 teachers participated in the program.
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5	Faculty Workshop on Need Identification for Curriculum Development	28 th July 2016	A Faculty Workshop on Need Identification for Curriculum Development was organized. Resource Person was Dr. Binu Thomas, IQAC Coordinator. Through the training programme, the faculty members were oriented thoroughly on the significance of the need identification for the curriculum development. 34 teachers participated in the program.
6	Faculty Workshop on Moodle LMS Creation	3 & 4 August 2016	A Faculty Workshop on Moodle LMS Creation was organized for enriching the skills of the faculty members in the use of Moodle LMS. The Resource Person for the programme was, Prof RC Sharma, Ambedkar University, Delhi. 28 teachers



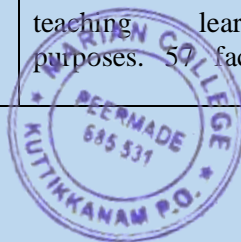


			participated in the program	
7	Workshop on Preparing Graduate Attribute Linked Course Plans	20 th September 2016	A workshop on Preparing Graduate Attribute Linked Course Plans was organized for all the faculty members of the college. Fr. Roy Abraham P and Dr. Jose James, Former Registrar MG University and NAAC Peer Team Member were the resource persons for the session.53 participants took part in the program.	





8	Faculty Training on free and Open Software	23 rd November 2016	A training program on free and open software was conducted for the faculty members of the college. Mr. Brijesh John, Faculty of MCA department was the resource person for the same. The faculty members were given orientation on various free and open software that could be used for the teaching learning. 17 faculty members attended the session.
9	Faculty Workshop on ICT Tools for Continuous Assessments	16 th December 2016	A Faculty Workshop on ICT Tools for Continuous Assessments was organized. The Resource person was Prof. RC Sharma. He has introduced various ICT tools that can be used for effective teaching learning purposes. 57 faculty





			members made use of the workshop.	
10	Workshop on Research Funding Opportunities	11 th January 2017	A workshop on research funding opportunities was organised for the teaching faculty. Dr. Sherimon P C, Associate professor, Arab Open University, Oman was the resource person. 24 members were there in the program	





11	Workshop on Data Analytics	15 th January 2017	A workshop on Data Analytics was organised for the faculty members of the computer science department. Dr. Binu Thomas, Associate professor and IQAC Coordinator was the resource person. 10 members attended the training.
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12	Workshop on IT integration in Examinations	21 st January 2017	A workshop on IT integration in examinations was organised for the staff members in the examination office. Prof Suresh Thomas, School of Chemical Sciences, MG University Kottayam was the resource person. 12 members attended the workshop.
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Principal
Marian College, Kuttikkanam



2017-18

No	Programme	Date	Description	Photo
1	Workshop on Student Centric Teaching Learning	15 th June 2017	A Workshop on Student Centric Teaching Learning for the entire faculty members was organized where Dr.Binu Thomas was the resource person. As an outcome of the programme, the faculty members drafted various student centric teaching learning activities and 20 teachers participated in the program.	





2	Faculty training on “Developing Industry Relevant Curriculum”	12 th September 2017	A Faculty training on “Developing Industry Relevant Curriculum” was organised. Dr. Amiya Bhaumik from Lincoln University College, Malaysia was the resource person. He quoted various examples of courses which is directly and indirectly connected with the industry relevance and how it would be beneficial to the students. 21 faculty members participated in the programme.
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3	Faculty Training on Revised NAAC Accreditation	17th October 2017	A Faculty Training on Revised NAAC Accreditation was organised. The Resource person was Prof Harry Cleetus, NAAC Peer Team Member. The faculty members were oriented on the new manual and the ways to document the activities. 32 participants attended the programme
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4	One Day Workshop on “Bridging the Curriculum-Industry - Gap”	14 th December 2017	A One Day Workshop on the Curriculum-Industry - Gap” where the Resource Person was Mr. Umer Saleem, founder i4 Technologies, UAE. 40 Members attended the workshop.
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5	HoDs training on New Course Plan Template	19 th December 2017	A training for the HoDs of all the programmes were organised for introducing and discussing the new course plan template. Dr.Fr Roy Abraham P facilitated the training programme and 14 faculty members participated in the programme.
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6	Faculty Training on Advanced Networking and Security	20 th December 2017	A training on advanced networking and security was organised for the faculty members of the computer science department. Mr. Srinivasan K, CEO of Thinkburry IT Solution was the resource person and 30 members attended the training.
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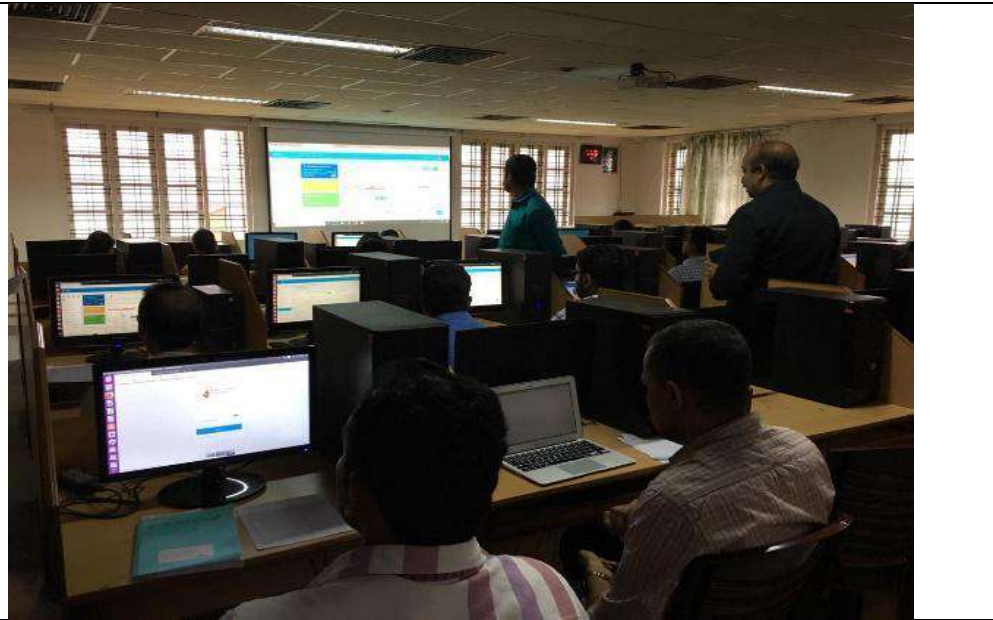


7	Training for the faculty on Mentoring	12 th January 2018	A training programme was conducted for the faculty members on effective mentoring on 12th January 2018. 20 Teaching Staff attended the programme. It was led by Fr.Roy Abraham P
8	Faculty Workshop on OBE and ICT Tools	24 th & 25 th January 2018	A Faculty Workshop on OBE and ICT Tools. Dr. Jose James, a NAAC Peer team member and Dr. Binu Thomas were the resource persons. 37 faculty members attended the programme






9	Training for faculty members on Continuous Assessment Automation	5 th March 2018	The programme was conducted on 5th March 2018. A live demonstration of continuous assessment automation was given to the faculty members through mcka.in. There were 20 participants in the programme
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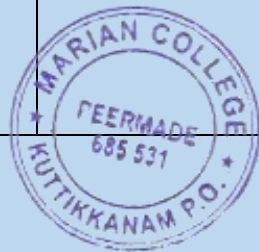
2018-19

No	Programme	Date	Description	Photo
1	Orientation Seminar for New Teachers	17 th August 2018	Conducted the programme on 17th August 2018 at the conference hall. 14 new teachers attended the programme.	





2	Training for faculty on Outcome Based Education	3 rd September 2018	Conducted the programme on 3 rd September 2018 at the conference hall. 20 participants attended the programme. The training concentrated on Outcome Based Education
3	Orientation Program For support staff	15 th to 17 th September 2018	Conducted the programme for Housekeeping staff from 15 th to 17 th September 2018. 5 housekeeping staff attended the programme.





4	Training for faculty on Curriculum Development	18 th September 2018	Conducted the programme on 18th September 2018 at the conference hall. 20 participants attended the programme with the motive of discussing Curriculum Development.
5	Training for faculty on Moodle	22 nd October 2018	Conducted the programme on 22nd October 2018. 20 members participated in the programme with the purpose of learning about the Moodle LMS. The session was handled by Professor RC Sharma.





6	Training for faculty on Campus ERP-mcka.in	10 th November 2018	Conducted the programme on 10th November 2018 at the computer Lab. 20 teachers participated in the programme. The purpose of the training is to get familiar with the campus ERP mcka.in and its working .
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7	Training on New Methodology of NAAC Accreditation	18 th November 2018	Conducted the programme on 18th November 2018 at the conference hall. 79 teaching staff attended the programme with the motive of discussing new methodology of NAAC Accreditation.
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8	Training for faculty on Mentoring- UG Department of Computer Applications	27 th November 2018	Conducted a training mentoring programme on 27th November 2018. 8 participants attended the programme.
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9	Training for faculty on NIRF	16 th December 2018	Conducted the programme on 16th December 2018 at the conference hall. 20 participants attended the programme. The training covered all the information regarding NIRF.
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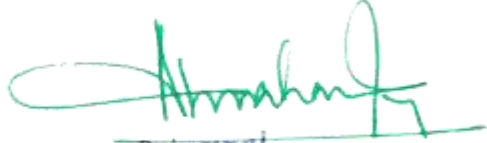
10	Faculty Workshop on Outcome Based Education	11 th -13 th February 2019	Resource Person was Rajeshwari(Raji) Narendran, Professor/Trainer at MLSU, IIMU Udaipur, Rajasthan, India. The training was organized for the entire faculty. 20 participants attended the programme.	
11	Discussion on Course Outcome	22 nd February 2019	Conducted the programme on 22nd February 2019 at the Audio Visual Room. 27 participants attended the programme with the purpose of discussing Course Outcome. Prof Vardhana Lakshmi, programme head Cambridge University, was the resource person.	






12	Teachers training on blooms taxonomy by Dr. Rajeshwari Narendran	15 th February 2019	Conducted the programme on 15th February 2019 at the Conference hall. 17 participants attended the programme with the purpose of understanding blooms taxonomy. The session was handled by Dr. Rajeshwari Narendran.
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2019-20

No	Programme	Date	Description	Photo
1	Training for the new faculty members	28 th to 30 th June 2019	Conducted the programme from 28th to 30th June 2019 at the Audio Visual Room. 39 new faculty members attended the programme.	





2	Faculty training on Moodle 2019-2020	7 th & 8 th June 2019	The programme was conducted on 7th & 8th June 2019. 76 participants attended the programme with the purpose of learning about the Moodle LMS. Professor RC Sharma was the resource person.
3	Training for faculty on ICT Enabled Teaching Learning	24 th June 2019	Conducted the programme on 24th June 2019 at the conference hall. 19 participants attended the programme with the purpose of understanding the concept of ICT Enabled Teaching Learning.





4	Training for faculty on M-DocIt	18 th July 2019	Conducted the programme on 18th July 2019 at the conference hall. 20 participants attended the programme. The purpose of the training was to get familiar with the mobile application M-DocIt and its working.
5	Training for faculty on Smartensi	5 th September 2019	Conducted the programme on 5th September 2019. 20 participants took part in the programme with the purpose of studying the working of smartensi software.





6	Training for faculty on MS Office	25 th September 2019	The programme was conducted on 25th September 2019 at the Lab. 20 Teaching Staff attended the programme with the purpose of getting familiar with the MS office package.
7	NAAC Orientation Seminar for New Teachers	7 th October 2019	Conducted the programme on 7th October 2019 at the conference hall. 15 new teachers attended the programme to get an idea about NAAC Accreditation

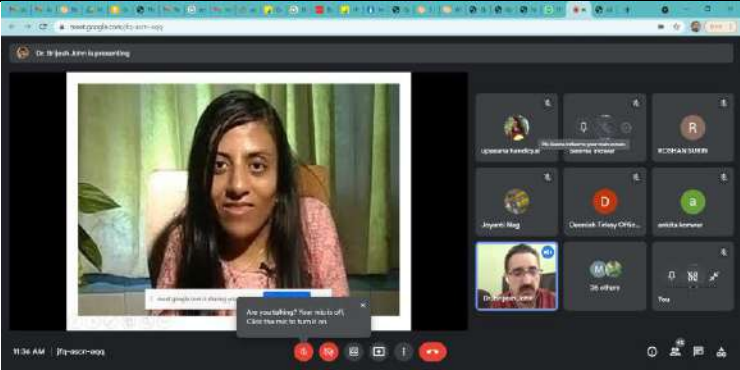




8	Basic Computer Skill Training for support staff	23 rd to 25 th October 2019	<ul style="list-style-type: none">• Conducted the programme from 23rd to 25th October 2019.• 5 participants attended the programme.• The session was handled by Ms Jeena Joseph for Housekeeping Staff
9	Moodle Training for Young Teachers	20 th November 2019	Conducted Moodle Training programme on 20 th November 2019. 15 young teachers attended the programme with the purpose of learning about the Moodle LMS. The session was handled by Professor RC Sharma.





10	Training for Teachers on “Student Engagement During online Sessions”	7 th April 2020	<p>IQAC Marian College Kuttikkanam(Autonomous) and Don Bosco College Golaghat, Assam Jointly organized an Online Training for Teachers on “Student Engagement During online Sessions” where 45 participated in the session.</p> <p>Ms. Nazia Rahman, Don Bosco College Golaghat, and Dr. Brijesh John, Marian College Served as the resource persons</p>	
11	Training for Teachers on “Effective Online Mentoring”	21 st May 2020	<p>IQAC Marian College Kuttikkanam(Autonomous) and Don Bosco College Golaghat, Assam Jointly organized an Online Training for Teachers on “Effective Online Mentoring”. Fr.Dr. Policarp Xalxo, Principal Don Bosco College Golaghat lead the sessions and 54 teachers participated in the session.</p>	



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2020-21

No	Programme	Date	Description	Photo
1	A Training on “Quality Enhancement in Teaching Learning”	9 th July 2020	A Training on “Quality Enhancement in Teaching Learning” was arranged for the Criterion II members of the College. 15 Criterion members participated in the training. Prof. Harry Cleetus, NAAC Peer team Member, served as the resource person	



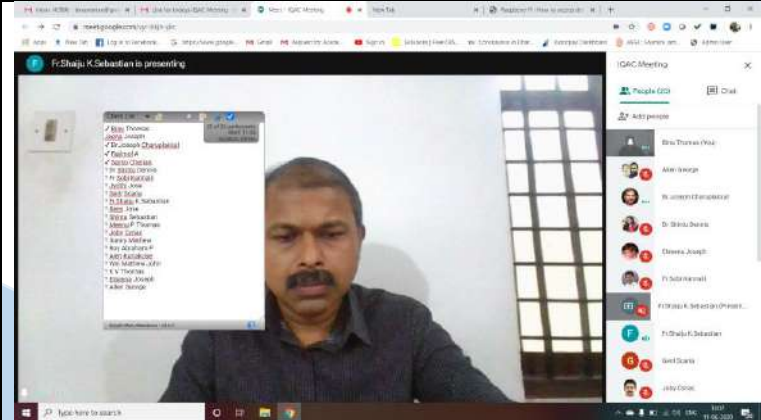


2	Training for Office Staff - Google Tools	06th August 2020	Conducted the programme on 06th August 2020 at the Computer Lab (10 AM). 24 participants attended the programme. Dr Binu Thomas, the faculty from UG department of computer applications was the resource person. Various Google tools were introduced to the non-teaching staff through live demonstration.
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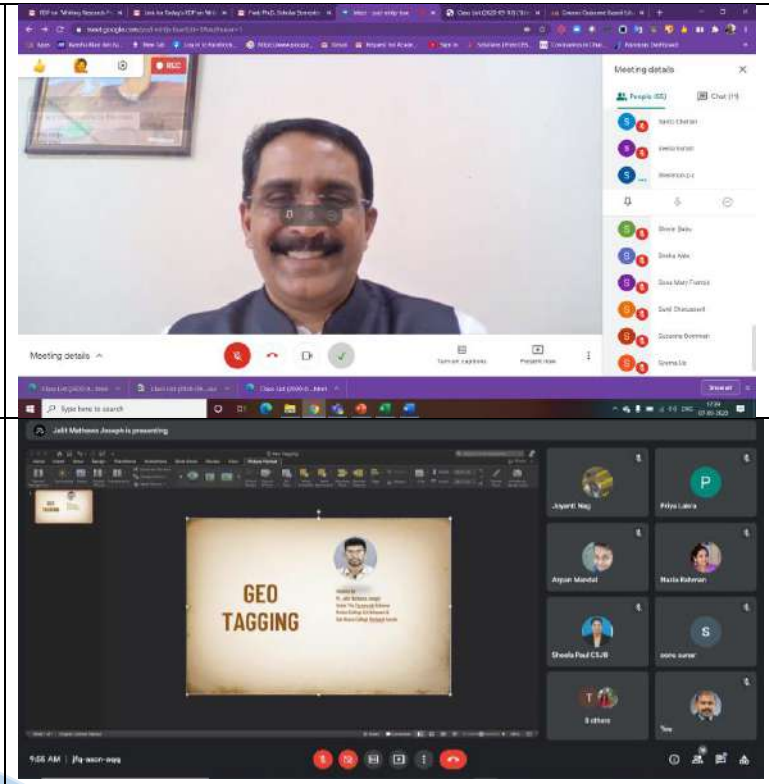


3	Training for Office Staff - Google Tools	7th August 2020	One day hands-on training on MS office and Basic Internet skills were given to last-grade ministerial staff of the college. Mr. Jerome George, Computer Lab Technical Assistant Served as the Resource person. There were 12 participants.
4	Training for the Criteria Members on “Revised NAAC Manual and Accreditation Process”	20 th August 2020	Dr. Binu Thomas arranged a training for the Criteria Members on the Topic “Revised NAAC Manual and Accreditation Process”. The training was attended by 20 participants



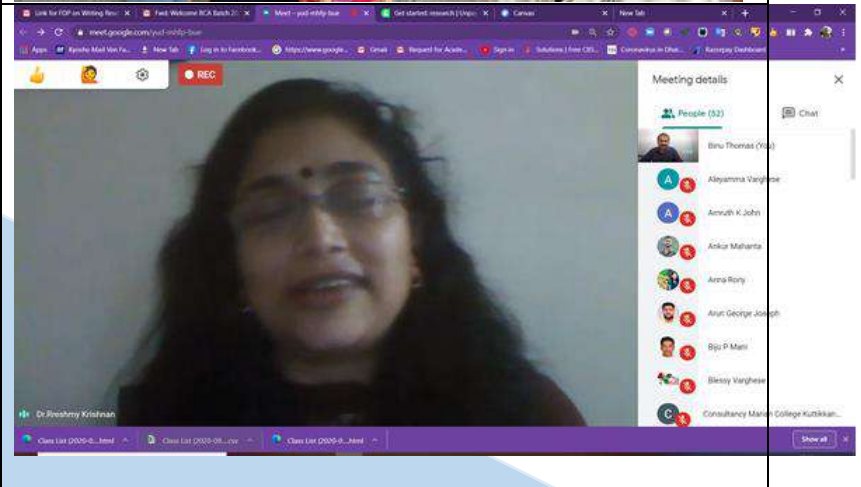


5	Online workshop on “Writing Research Proposals”	7 th -11 th September 2020	An Online Faculty Development Program on “Writing Research Proposals” was conducted during 07th and 11th September 2020. Dr. Sherimon PC, Dr. Kabaly P, and Dr. Vinu Sherimon, all of Arab Open University Oman, served as resource persons.91 Participants Attended
6	A session on “Geo Tagging”	12 th October 2020	A session on “Geo Tagging” was arranged to the Criteria members of the college. Mr.Jelit Mathew Joseph, Department of Commerce Served as the resource person. 23 NAAC criteria members attended the training





7	Training for Office Staff - Basic IT Skills	19 th November 2020	Conducted the programme on 19th November 2020 at the conference Hall (2 PM). 24 participants attended the programme. Dr Binu Thomas, the faculty from the UG department of computer applications was the resource person.
8	Workshop on Research Methodology	21 st December 2020	Workshop on Research Methodology. Resource Person was Dr. Resmy Krishnan, Head of Research, Muscat College. 52 participants attended the session



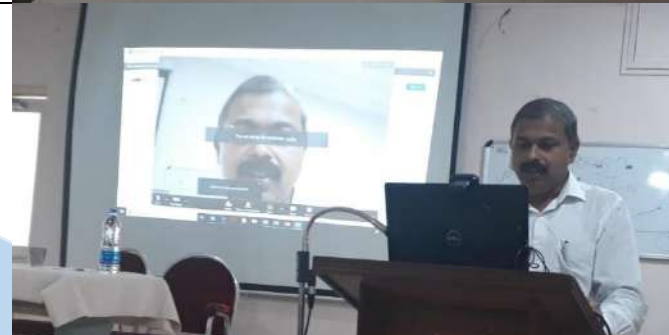


9	NAAC Meeting	Planning	28 th to 31 st December 2020	Conducted the programme from 28th to 31st December 2020 at the auditorium. 95 participants attended the programme with the purpose of planning the activities for NAAC Accreditation process.
10	Training for faculty on Outcome Based Education-Question Bank		7 th January 2021	Conducted the programme on 7th January 2021 at the conference hall. 20 participants attended the programme with the purpose of learning how to create questions based on Outcome Based Education.








11	Training for the faculty on Mentoring- Department of Economics	19 th January 2021	Conducted the programme on 19th January 2021 for the department of economics. 6 participants attended the programme.
12	Training for Ministerial staff on conducting online meetings and online etiquettes	20 th January 2021	Training for Ministerial staff on conducting online meetings and online etiquettes. Dr. Binu Thomas, IQAC Coordinator served as the resource person. 18 Non-Teaching staff participated. Google Meet and Zoom platforms were introduced .





13	Faculty Training On Outcome Assessment	25 th January 2021	Conducted the programme on 25th January 2021 at the auditorium. 78 participants attended the programme with the purpose of discussing Outcome Assessment.	
14	Training for Support Staff on Housekeeping	03 rd February 2021	Conducted the programme on 3rd February 2021, 10 AM at the conference hall. 9 participants attended the first session on housekeeping.	
15	Training for Support Staff on Basic IT Skills	03 rd February 2021	Conducted the programme on 3rd February 2021, 2 PM. 9 Housekeeping staff attended the programme.	





16	Training for Support Staff on House Keeping	11 th February 2021	Conducted the second session on housekeeping on 11th February 2021 at the MMH Lab. 8 participants attended the programme. The session was handled by Mr Mathew Kurian.
17	Training for Office Staff - MS Office Excel	08 th March 2021	Conducted the programme on 8th March 2021 at the conference Hall (2 PM). 24 participants made use of the programme. Ms Jyothi Jose, a faculty from UG department of computer applications was the resource person.



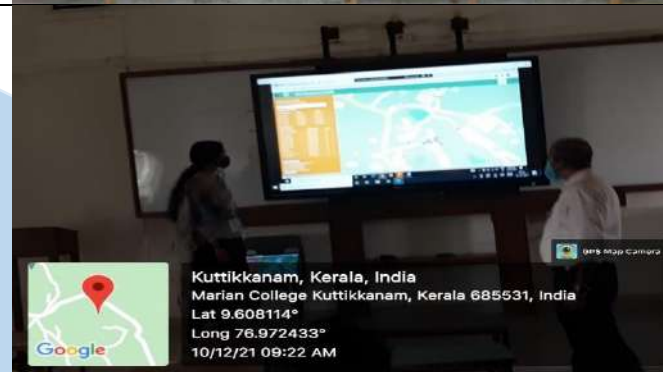


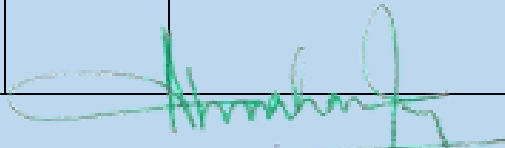
18	NAAC Meeting	Planning	09 th March 2021	<p>Conducted the programme on 9th March 2021 at the auditorium. 59 participants attended the programme with the purpose of planning the activities for NAAC Accreditation process.</p> <p>The topics under discussion was: Teaching plans Mentoring reports IPR/Innovation Research Methodology Workshops Placement/Skill development training Cultural Events/Competitions organized.</p>
19	Faculty training on "Plickers"		15 th April 2021	<p>Faculty training on "Plickers". Resource person was Dr. Binu Thomas. 20 Faculty Members attended the training</p>





20	Training on “ICT Tools in Education”	28 th May 2021	Training on “ICT Tools in Education” for the faculty members. Resource Person, Dr. Binu Thomas. 22 participants attended the training.
21	Introduction to NEP	11 th August 2021	Introduction to NEP seminar organized for Marian Faculty. Resource person Fr. Roy Abraham P, Principal. 22 members participated in the seminar
22	Training on uReply Go Location Based Learning Management System	10 th December 2021	Training on uReply Go Location Based Learning Management System for the Faculty. Resource persons were Ms. Jeena Joseph and Mr. Santo Cherian. 57 faculty members attended the session.




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